

Thursday 28th November 2019

Charlotte Springall Equestrian - Safeguarding Policy

Introduction

Springall Equestrian is a small riding stables with livery. It supports children and young adults through a number of educational activities and learning experiences;

Access to the rural environment is improved for disadvantaged or vulnerable young people, those with emotional and behavioural difficulties, mental health illness, carers and other groups who are vulnerable or hard to reach.

Health and well-being of participants is improved through physical activity, community involvement and learning.

Self-esteem and confidence of participants is improved through achievements during riding and horse care sessions, taking part in educational courses and training such as NVQ's, 'in house' qualifications and competitions.

Vocational skills gained by staff and young people through attending educational courses, training and work experience placements. Future prospects of working within the industry, experience for future C.V's and general employment increased.

Life skills and social skills of young people developed through involvement in the activities and opportunities run by Team Springall such as working with others and as part of a team.

Rationale & Obligation

Springall Equestrian fully accepts its legal and moral obligation under The Children's Act (1989) and (2004), to provide a duty of care to protect all children and safeguard their welfare, irrespective of age, sex, disability, race, parental or marital status, pregnancy, religion or belief, creed, sexual orientation and gender reassignment.

A child/young person is defined as a person under the age of 18 (the Children's Act 1989).

Aims

The aims of the Springall Equestrian Safeguarding Policy are:

- To ensure robust safeguarding arrangements and procedures are in operation to provide staff, volunteers, junior members and their parents/guardians and all children and young people with appropriate safety and protection whilst at Springall Equestrian, allowing them to participate in a fun, safe environment and in an atmosphere of fair play.
- To take all reasonable, practical steps to protect children from harm, discrimination and degrading treatment and respect their rights, wishes and feelings.

- To ensure everyone understands their roles and responsibilities in respect of safeguarding and are provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people.
- To ensure appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern. All concerns or allegations of poor practise or abuse are taken seriously and responded to swiftly and appropriately. It is the responsibility of child protection experts to determine whether or not abuse has taken place but it is everyone's responsibility to report it.
- To ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored.
- To maintain high standards of behaviours and good practise. Failure to achieve correct standards or a fall in standards will be addressed without delay and may ultimately result in dismissal/exclusion from the Springall Equestrian.

The policy will be reviewed every year, or in the following circumstances:

- Changes in legislation and/or government guidance.
- As required by the Local Safeguarding Children Board.
- As a result of any other significant change or event.

Centre Safeguarding Officer Springall Equestrian will appoint a Centre Safeguarding Officer (CSO)

Charlotte Springall is the current CSO

The role of the CSO is:

- To ensure that Springall Equestrian staff and volunteers, are aware of the Safeguarding Policy, procedures, guidelines and codes of conduct and adopt them as appropriate.
- Be the first point of contact at Springall Equestrian for staff, volunteers, young people or parents/guardians for any issue concerning safeguarding, child protection or welfare, poor practise or potential/alleged abuse.
- To have access to contact details for Children's Services, the Police and the BHS Lead Safeguarding Officer.
- To follow procedures for recording and reporting information as required.
- To advise the BHS Lead Safeguarding Officer of any allegations or complaints made in relation to child protection and safeguarding and to implement BHS's Safeguarding procedure as appropriate.
- To respond to any allegations or complaints made from within Springall Equestrian in accordance with the agreed protocols.
- To ensure that Under 18 clients and their parents/guardians are aware of Springall Equestrian Safeguarding Policy and Procedures and how to access them.
- To facilitate and promote education and training in safeguarding for staff and volunteers.
- To ensure that codes of conduct are in place for staff, volunteers, junior members and their parents/guardians www.bhs.org.uk/our-charity/working-with-the-law/safeguarding-children

- To ensure confidentiality is maintained and information is only shared on a 'need to know' basis.

It is not the role of the CSO to be a Child Protection expert or to determine whether or not a serious incident has taken place, rather to record the details and seek guidance if necessary.

Communication

Springall Equestrian will make available its Safeguarding Policy and Procedures to all staff, volunteers, junior members and their parents/guardians.

Springall Equestrian will circulate to all new clients and their parents/guardians if they are under the age of 18, the name and number of the Centre Safeguarding Officer.

All individuals involved with Springall Equestrian, no matter what role they participate in, must adhere to the Safeguarding Code of Conduct.

All individuals involved with Springall Equestrian must all sign to agree to uphold the Safeguarding Code of Conduct.

Training

The CSO must undertake Designated Safeguarding Lead training (or recognised equivalent).

Staff, Instructors and volunteers working with children must undertake an approved safeguarding training (or recognised equivalent) course within the last 3 years.

Refresher training must be completed every three years via either an approved online training portal or a further face to face course.

Any new appointments of under 18 instructors/coaches and staff and volunteers working with children will undertake a recognised Safeguarding training course as part of their initial training/induction unless they can evidence that they have undertaken a course with another member body in the last three years. They will then refresh their training every three years as detailed above.

Criminal Record Checks

Instructors who teach/coach Under 18s, staff and volunteers working with children at Springall Equestrian must hold a current certificate through the Disclosure and Barring Service, Disclosure Scotland or Access NI as appropriate. Certificates must be renewed every three years.

Further information and links

Safeguarding Contact Information

Springall Equestrian Safeguarding Officer Contact Details

Charlotte Springall - Tel: 07747 804140

BHS Safeguarding Contact Details

DBS and Safeguarding

- Monday to Thursday: 8.35am-5pm
- Friday: 8.35am-3.00pm

Telephone: 02476 840746

Email: cpleadofficer@bhs.org.uk

Hampshire Safeguarding Contact Details

Report a Concern

For children living in the Hampshire Local Authority Area, the Interagency Referral Form should be used when making a referral.

Hampshire Children's Reception Team (CRT): **0300 555 1384**

Other Local Authority Contacts

Isle of Wight Children's Services: **01983 814 545**

Portsmouth Children's Services: **0845 671 0271**

Southampton Children's Services: **02380 833 336**

IN AN EMERGENCY CONTACT THE POLICE

CONCERNED ABOUT SOMEONE WORKING WITH CHILDREN?

If you have a concern about a member of staff working with children (in either a paid or voluntary capacity), contact the Local Area Designated Officer (LADO) on **01962 876364**